**Required Information for visa**

This form must be typed in referring to the example in the next page.

Please submit this form with your **passport copy** to [ryugaku@kanazawa-it.ac.jp](mailto:ryugaku@kanazawa-it.ac.jp)

**Your information**

1. Name:
2. The place you are going to apply for a visa. (Put a check in the box ☑.)

□Embassy of Japan in

(country)

□Consulate of Japan in

(region)

1. Your occupation (e.g. professor, university staff, company employee, etc.)

**Itinerary in Japan**

The schedules of stay in Japan of the visa applicant is as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Activity Plan | Contact | Accommodation |
|  |  |  |  |
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**Itinerary in Japan (Example)**

1. This form must be typed in. Handwriting is not accepted.
2. Specify the date of arrival and departure, flights (=**flight numbers**), airports, and domestic transportations. Flight numbers are necessary.
3. Write the place of stay in detail. (If staying at hotel, write its name, address and phone number.)
4. The schedule of stay needs to be written for each day. If an activity continues on consecutive days, the format “(date) – (date)” is acceptable.
5. Please do not leave “Activity Plan” and “Accommodation” blank. “Contact” can be left out if you are not sure.

**The schedules of stay in Japan of the visa applicant is as follows:**

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Activity Plan (required) | Contact | Accommodation  (required) |
| Sun Aug 28 | Arrive in Narita Airport from Toronto Pearson Airport aboard flight AC21  Move to JR Tokyo Station by bus.  Move to Kanazawa by Shinkansen. | Kanazawa Institute of Technology (KIT)  Address: 7-1 Ohgigaoka Nonoichi- city, Ishikawa, JAPAN 921-8501  TEL: +81-76-248-1100 | Kanazawa Tokyu Hotel  Address: 2-1-1, Korinbo, Kanazawa-city, Ishikawa, JAPAN 920-0961  TEL: +81-76-231-2411 |
| Mon Aug 29-Fri Sept 2 | Attend WACE IRS Conference 2022 | Same as above | Same as above |
| Sat Sept 3 | Preparations for returning to home country after sightseeing in Kanazawa. |  | Same as above |
| Sun Sept 4 | Move to Tokyo Station from Kanazawa by Shinkansen.  Move to Narita Airport by bus.  Return home from Narita Airport to Toronto Pearson Airport on flight AC22 |  | On the move |